

**Mid-State Regional Coordinating Council (CCRCC) Minutes
Horseshoe Pond Place Senior Center
26 Commercial St. Concord, NH
May 7, 2019**

Members present: Dean Williams (CNHRPC), Cindy Yanski (Community Action Program – Belknap/Merrimack Counties, Inc [CAPBMCI]), Robert Friberg (Merrimack County Dept. of Corrections), Derek Lavoy (Granite State Independent Living), Suzanne Demers (CAPBMCI), Tom Schamberg (Town of Wilmot – Chair) David Jeffers (LRPC)

1) Welcome & Introductions

All present introduced themselves. Suzanne introduced Cindy in her new role as Mobility Manager. It was determined that the requirements for a quorum had been met.

2) Review and Approve minutes of February 12, 2019 RCC meeting

A motion was made to accept the minutes from the February 12 2019 meeting with two corrections. Correction of date in #2. Eliminate Handouts #1, 2 in Section #4.

m/s/a C. Yanski/R. Friberg

3) SFY 2020 5310 RCC Program Funding Application – Status Update

S. Demers reported that CAPBMI did agree to move forward as Lead Agency. There will be a meeting for Lead Agencies June 5 at NHDOT.

Applications are expected to go to G&C in May or June for approval.

Taxi voucher conversations – will require procurement process. Will need a scope of needs, hoping to keep the options and description open. Discussion of pricing and possibilities for future services.

4) 5310 Purchase of Service and Formula Funded services

Feb.	Mar.	April	Month
174	228	268	VDP trips
0	0	0	Paratransit trips
148	206		RTS
			RTS – expanded route
106	183		Taxi voucher trips

- a) The report on the Volunteer Driver Program (VDP) was given. C. Yanski gave an update on riders and drivers. The Volunteer Driver Program is getting new riders and drivers. Staff are going through the list of drivers who have served and cleaning up the records

to focus on those that are actively serving. Generally, more drivers needed in the Lakes Region. There is an excess of drivers in Hillsborough while Alton, Laconia, and Tilton have great need for drivers.

- b) The Pilot Taxi Voucher Program – R. Friberg reported that the number of riders had increased a great deal during the last few months. The total cost in February was \$2,784 and in March \$3,640 with 5310 funds providing 80% of the funds. Most rides fall in the Concord-Boscawen-Franklin-Tilton region.

The Department of Corrections is looking into the internal approval policy to ensure consistency. They will also work with D. Williams to explore existing bus routes to ensure that there is not redundancy in services. They may also be able to purchase CAT rides in bulk.

- c) The Rural Transit System (RTS) – Senior Bus Expansion - The figures for the RTS and RTS Expansion Rides for February – April were reviewed. Cindy presented the figures for RTS for February through April. Please note these figures include the total number of rides for the overall program including 5310 funded rides.

	Feb	Mar	Apr	M
Donations Received	\$ 1,136.05	\$ 1,261.75	\$ 1,542.50	
Total Miles	8297	9212	9214	
# of Rides	1396	1593	1616	
# of Riders	621	665	728	

NHDOT solicited for 5311f (intercity) transit funds identifying a desire to have a transit route between Franklin to Concord. Those applications were due earlier this winter and it is unknown what the status is.

- d) Budget Review Modification
S. Demers explained that CAPBMCI was requesting a modification of their rate for Paratransit rides. They were budgeted at \$50 per trip. They have now had several requests for these rides and realize that this will not cover most such rides, which are provided by GSIL. CAPBMCI is requesting a new rate of \$22/hr. + \$2/mile for GSIL rides which is consistent with the contracted rate through GSIL. This has been discussed with NH DOT and they are OK with a change in billing. Seeking budget modification for May and June.

A motion was made to modify the budget for the remainder of the fiscal year for Paratransit rides to reflect a rate of \$22 per hour and \$2 a mile.

m/s/a T. Schamberg/D. Williams

Dean will send out the budget modification request to F. Butler at NH DOT to confirm.

5) Regional Mobility Manager Update

C. Yanski was recently hired as the new Mobility Manager and has been quite busy during the last two weeks. with meeting staff and senior centers. She is suggesting in a couple of months this council review the RCC Bylaws for accuracy in particular sections III. 2 Rights and Responsibility of Membership and V.5 Quorum. She is reaching out to all listed members to determine interest and invite them to future meetings.

6) Mid-State RCC Coordinated Plan Update

More than 100 surveys were received along with a meeting for public comment in Laconia. An initial draft of the updated plan is being reviewed, edited and formatted. Cindy will ask Jim Sudak, CAT Transportation Director, to review the listed goals in the updated plan for recommendations or additions. There was discussion regarding having RPC Commissions and Transportation Advisory Committees review and endorse the Plan in early June in addition to the RCC.

7) Future meeting schedule

June 11, 2019 2:00 PM at the Belmont Senior Center, 14 Mill Street, Belmont. C.Yanski will contact Bev at the senior center to put us on the calendar. We will need a quorum at this meeting.

8) Any other business

9) Adjourn

A motion was made to adjourn.

m/s/a – D. Williams/C. Yanski