

Approved Mid-State Regional Coordinating Council (CCRCC) Minutes
Horseshoe Pond Community Resource
26 Commercial St. Concord, NH
December 11, 2018

Members present: Dean Williams (CNHRPC), Cindy Yanski (Friends Program), Tom Schamberg (Town of Wilmot), Roger Vachon (ENH), Erin Mullen (CAPBMCI), Carrie Chandler (LRMHC), Robert Friberg (Merr. Co. Dept. of Corrections), Derek Lavoy (Granite State Ind. Living)
Others present: Stephen Henninger (CNHRPC), David Jeffers (LRPC)

1) Welcome & Introductions

All present introduced themselves.

2) Review and Approve minutes of October 9, 2018 2018 RCC meeting

3) 5310 Capital Funding

Funds are available for vehicles and other capital equipment. Deadline is January 17, 2019 but will need to be voted on at the Jan. 8 RCC meeting. Annually \$340,000 for state. Emphasis on vehicles (varying match rates). Applicants should use state estimates for applying for vehicle funds. This program is now allowing for the purchase of some smaller vehicles. Software, IT, fareboxes, and transit information signs may also be purchased with these funds. D. Williams explained the process for application, which must get to the RCC by Jan. 8. Some possible applicants include the Meredith Town Rec. Dept. and Friends for IT. LR Mental Health is applying through So. Grafton RCC (serving Plymouth area). Send letter to D. Williams addressed to Fred Butler for T. Schamberg to sign.

4) 5310 Purchase of Service Update

a. Volunteer Driver Program (VDP)

A handout from the new VDP Coordinator was distributed. Ridership numbers were lower in September, in part because there was no one to manager or market services. It was clarified that the trip request figures indicate one-way trips. There were more riders than drivers, leading to some denials. Most active drivers are in Concord. No Paratransit ride requests. Currently there is an underutilization of funds for the VDP.

b. Taxi Voucher Service

R. Friberg gave an update on the services being used by the Merr. Co. Dept. of Corrections. In October six rides were provided to two riders, in November a third rider began participating and 20 rides were provided. A few people have been removed from the program (accountability issues - not a positive thing).

Budget numbers have not been reported yet but with \$30,000 total, there is room to expand. Some other possible uses for these funds might be Shea Farm (state prison),

VDP medical (61%) to get last minute rides, and RSVP last minute rides. Through the program clients could utilize the discount (80%) on rides.

c. Rural Transit Service (RTS)

A handout was provided that illustrates that the program continues to grow. Mobility Manager Erin Mullen has been riding the busses. On the expansion routes there is a growing need in Loudon and Meredith. She has been circulating materials through health organizations. The RTS program is currently on budget.

5) Regional Mobility Manager Update

The new Mobility Manager (Erin Mullin) has been hired and introduced herself. She has been distributing surveys (125) both hard copies and electronically and will be collecting them in January. She has been utilizing and updating the CAP mailing list.

Need to schedule public meetings. Difficulty with the holidays. Lakes Region is aiming to hold one in January.

6) Mid-State RCC Coordinated Plan Update

A draft plan is being developed. S. Henninger distributed a draft of the Goals & Implementation for review. It was noted that federal applications need to have a Goal or Strategy that can serve as a touchstone for RCC actions. Input is being sought through the Needs Assessment surveys and public outreach sessions being scheduled. There will be a section addressing progress on reaching previously stated goals.

Some items discussed included:

- Retaining an older goal - coordination.
- Data: Elderly, disabled, low income, those without vehicles (40%).
 - How do you identify the ones who truly need the rides?
 - And where are they?
 - There is a need to target those individuals.
 - Needs to be tackled at a national level.
- Need to improve advertising of services. Constant turnover → needs constant advertisement

7) Future meeting schedule

January 8, 2019 2:00 PM – Horseshoe Pond Community Resource Room, Concord

8) Any Other Business

- a. 5310 Transit Workshop Jan. 7 at NH DOT – not required, but helpful.

9) Adjourn

m/s/approved

D. Lavoy/R. Friberg